



## **HOTEL DK ELECTRONIC ROOMSAFE**

### **USER INSTRUCTIONS**

#### **1. HOW TO OPEN THE DOOR AT THE FIRST TIME**

- Your safe is supplied with initial 6-digit code **123456**.
- Type code **123456** and the safe is open.

#### **2. HOW TO LOCK THE DOOR**

- Place the door in closed position.
- Type the **6-digit CODE** and press **LOCK**.
- The safe is now locked with your personal **CODE**.

#### **3. HOW TO UNLOCK THE DOOR**

- To **UNLOCK DOOR** just type your 6-digit code.
- In case you have lost your **CODE**, or any other problem call **Hotel Advice**.

#### **4. CHANGE MASTER CODE (absolutely Necessary for Hotels)**

- **MASTER CODE** should be kept only by hotel management.
- Your safe is supplied with an initial **MASTER CODE 000000**.
- Keep the door in open position.
- Type **OLD MASTER CODE** and press **CLEAR**.
- Type the **6-digit NEW MASTER CODE** and press **LOCK**.
- The safe is now programmed with the **NEW MASTER CODE**.
- You can **UNLOCK** safe either by **CODE** or **MASTER CODE**.

#### **5. REPLACE BATTERIES**

- Press **BAT** key to check batteries. You will see on the screen message **BA-HI** (=Batteries High) or **BA-LO** (=Batteries Low).
- To replace the batteries open the back panel using a screwdriver.
- Place 4 new alkaline batteries **SIZE AA**.
- Fix back panel in correct position (not disturb the bolts).
- Lock will also give sound warning if batteries need replacement.



## 6. EMERGENCY KEY

- Follow this routing when it is impossible to unlock the safe either with **CUSTOMER CODE** or **HOTEL'S MASTER CODE**.
- On the front of the door just below the keyboard there is a **KEY HOLE** covered with a **VIOMETAL** sticker.
- Remove sticker and **UNLOCK WITH** the **EMERGENCY KEY**.
- While **DOOR IS IN OPEN** position, **LOCK AND REMOVE KEY**.
- Replace batteries if necessary.
- **RESET SWITCH** at the back (**OFF** and **ON**)
- You will see the bolts moving to open position.
- You can now operate the safe normally.
- Cover key hole with new sticker.